TENDER DOCUMENT

BENGLAURU SMART CITY LIMITED

"*PROVIDING SIX A.C VEHICLES ALONG WITH DRIVER ON HIRE BASIS FOR 12 MONTHS TO BENGALURU SMART CITY LIMITED*"

Tender Number –BenSCL/TS/18/2023-24

KW-2

Address for communication:

BENGALURU SMART CITY LIMITED
No #30/1, 3rd and 4th Floor, Thimmaiah Road,
Millers Tank Bund Area,
Vasanth Nagar, Bengaluru-560052.
email: bsclnodal@gmail.com

GOVERNMENT OF KARANATAKA
No #30/1, 3rd and 4th Floor, Thimmaiah Road,
Millers Tank Bund Area,
Vasanth Nagar, Bengaluru-560052.

TENDER FOR

PROVIDING SIX A.C VEHICLES ALONG WITH DRIVER ON HIRE BASIS FOR 12 MONTHS TO BENGALURU SMART CITY LIMITED

TENDER REFERENCE	: BenSCL/TS/18/2022-23 Dated 25-05-2023
BLANK TENDER DOCUMENTS CAN BE DOWNLODED FROM	: 25/05/2023
LAST DATE AND TIME FOR RECEIPT OF TENDERS	: 08/06/2023@ 16:00 Hours
TIME AND DATE OF OPENING OF TENDERS	: 09/06/2023@ 16.30 Hours
PLACE OF OPENING OF TENDERS ADDRESS FOR COMMUNICATION	: **O/o Chief Financial Officer** Bengaluru Smart City Limited No #30/1, 3rd and 4th Floor, Thimmaiah Road, Millers Tank Bund Area,Vasanth Nagar, Bengaluru-560052.

No: BenSCL/TS/18/2023-24 Dated: 25/05/2023

INVITATION FOR TENDER (IFT)

(Short Term Tender Notification)

(Through GOK e–Procurement Portal only)

1. The Chief Financial Officer, BenSCL invites tenders from eligible tenderers/Registered Travel Agencies providing Six no of AC vehicles as detailed in the table below. The tenderers may submit tenders given in the table through e-procurement portal of the Government of Karnataka (viz https://eproc.karnataka.gov.in).
2. Tender documents may be downloaded from the e-procurement portal of the Government of Karnataka from 25/05/2023.
3. Tenders must be accompanied by Earnest Money Deposit specified for the work in the table below. Earnest money deposit will have to be in any one of the forms as specified in the Tender document and shall have to be valid for 90 days beyond the validity of the tender.
4. Tenders must be submitted online through e-procurement portal on or before 16.00 hours on 02/06/2023 and the opening of tenders will be as per the e-procurement portal guidelines.
5. Other details can be seen in the tender documents.
6. Amount Put to tender is exclusive of GST.

Sl. No	Name of the work	Amount put to tender (+ Applicable GST) (Rs.in Lakhs)	EMD Amount (in Rs)	Cost of Tender form in Rs. (+ Applicable Tax) (Non-Refundable) inclusive of GST	Period
1	"Providing Six A.C vehicles (3 no of Toyota Innova Crysta and 3 no of Toyota Etios) along with driver on hire basis for 12 months to Bengaluru Smart City Limited Officials"	40.68	81,360	As per e-Procurement Portal	12 Months

Note:

1. Travel Agencies/bidders preferably shall be considered whose drivers and vehicles has parking/residence in Bengaluru.
2. Bids will be opened on the website https://eproc.karnataka.gov.in in the office of the Chief Financial Officer, BenSCL on 09.06.2023 at 16.00.Hours
3. Aspiring Bidders/Registered Travel Agencies who have not registered in e-procurement should register before participating through the website https://eproc.karnataka.gov.in
4. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
5. The Tenderers shall upload the valid & present Certificate copies of PAN, GST Registration No and Travels Agencies Registration Book and etc., for bid qualification eligibility.
6. All the required information required for Bids must be filled and submit online.
7. For details, registration and e-payment visit GOK e-Procurement website https://eproc.karnataka.gov.in or contact e-Procurement Helpdesk at 080 – 22441076

Chief Financial Officer
Bengaluru Smart City Limited

BID DOCUMENT

INSTRUCTION TO TENDERER

1. Tender documents can be downloaded from Government of Karnataka e-procurement website http://eproc.karnataka.gov.in under login for contractors. After login to contractors, please scroll down to the right-side bottom to see list of tenders, please click there to find the details of NIT and download copy of the tender. The tender can be downloaded in the portal as prescribed date and time published in portal. Only interested bidders who wish to participate should remit on line transaction fee for tender after registering in the portal. The transaction fee is non- refundable.

2. Payment of Earnest Money Deposit:

Tenders must be accompanied by Earnest Money Deposit (EMD) at the rate indicated in the above table should be paid online through e- procurement portal using any of the following payment modes.

a) Credit Card
b) Direct Debit
c) National Electronic Fund Transfer. (NEFT)
d) Over the counter (OTC)

i. If, any of the documents / information furnished by the bidder is found to be false after submission of the tender, the EMD of such bidder is liable to be forfeited.

ii. The EMD of the tenderer is liable to be forfeited if he withdraws his tender or backs out after acceptance of the tender or fails to remit the Security Deposit or if he revises any of the terms quoted during the validity period.

3. Technical qualification:

a) The vehicles must be registered on or after 01.01.2020.
b) The bidder shall be the owner of the vehicle or he shall get undertaking enclose/upload an undertaking from the vehicle owner stating that vehicle will be let out to the bidder for the whole contract period.
c) **Proof of ownership** (bidder or vehicle owner) of vehicles such as; RC Book be uploaded in the e-portal.
d) The bidder should submit the PAN card copy.
e) Bidder should submit the last three years IT returns with turnover certificates for the assessment years/financial years (2019-20, 2020-21, 2021-2022 and or 2022-2023 (Provisional))
f) Bidder should have GST registration.
g) The copies of the said documents should be uploaded in the e-portal.
h) Past experience certificates for last one year to any govt department.

4. Security Deposit / Performance Guarantee

a. The successful tenderer shall upon intimation being given to him by the Bengaluru Smart City Limited, Bengaluru (BenSCL) for acceptance of his tender, furnish a Security Deposit for 5% of the "value of contract" in the form of Bank Guarantee /DD / FDR in any Nationalize Bank. The FDR shall be valid till the closure of contract period plus one months.

b. The Security Deposit shall be refunded only on completion of the contract to the satisfaction of the BenSCL. If BenSCL incur any loss or damage on account of non-fulfillment of obligations under this contract, then such losses / damages incurred by BenSCL shall be deducted from the Security Deposit. The amount so deducted / adjusted shall not be refunded to the tenderer.

c. If the whole or a part of the Security Deposit is adjusted / attached by the BenSCL for any default of Tenderer in the due fulfillment of the contract during the contract period, then Tenderer shall immediately arrange to replenish the amount of Security deposit so attached / adjusted for the continued operation of the contract, failing which the contract is liable for termination by BenSCL, the responsibility for which shall wholly rest with the tenderer.

d. In the event of any upward revision in the value of the contract arising on Account of increase in the quantity handled the BenSCL reserves the right to call for Additional Security deposit amount and Tenderer shall, on receiving intimation from the BenSCL, increase the Security Deposit suitably as may be directed by the BenSCL within 30 days.

5. General terms:

a) No extension of tender due date shall be considered on any occasion.

b) Tenderers are advised to peruse all the clauses in this document before quoting

c) The tenderer shall clear their doubts, if any, about the meaning of any portion of general and special terms and conditions of the Tender before submission of the bids. The conditional tenders will be summarily rejected.

d) Photo-copies of documents shall be accepted only after verification with the originals. The tenderer shall produce the originals for verification.

e) In order that the tender may receive full consideration, the complete information asked for in the accompanying schedule and elsewhere must be supplied by the tenderers.

f) It is not binding on the BenSCL to accept the lowest or any other tender.

g) Managing Director, Bengaluru Smart City Limited, reserves the right to accept or reject any or Tenders without assigning any reasons thereof.

6. The tender shall be rejected immediately, if the tender is:

a) Not in the prescribed form.

b) Not accompanied by the requisite EMD.

c) Not properly signed by the tenderer.

d) From any black listed firm or contractor.

e) From the tenderer whose past performance is not satisfactory

f) Not in conformity with the tender terms and conditions.

g) Validity period less than specified in the Tender document.

7. a) Scope of work and obligations of tenderer:

The vehicles will normally be required for providing conveyance facilities in Bengaluru to BenSCL Officials to various places and also when necessary outside the limit of Bengaluru Smart City Limited, wherever required for official project work irrespective time and date.

a. The contractor shall not divert the vehicles for any other purpose during idle / free hours during the office hours.
b. The Bidder are required to accept the suggestions/instructions/orders BenSCL which may be issued often.
c. If necessitated GPS will be fixed to the supplied Vehicles by BenSCL.
d. For the reported and available officials, vehicle should be supplied.
e. If additional vehicle is required by BenSCL, the contractor shall provide at the tender approved rate/Pro rate basis.

7. b). Vehicle usage condition:

(a) First pickup point will be defined as the point where the vehicles report for commencement of duty for the Officer/official and not the garage of the service provider or owner.

(b) Last drop of point will be defined as the point where the vehicle last drop of the Officer or official and not the garage of the service provider or owner.

(c) Running distance allowed shall be the distance that the taxi runs during the service period, each day noted by meter reading at first pickup point and last drop point.

(d) Service period shall be defined as the period between the time when the driver reports at pickup point and the time when the driver is relieved at last drop of point.

(e) No additional time period for reaching the pickup point and period of travel after dropping point shall be counted for service period.

8. Bid:

Tenders must be electronically submitted (online through internet) within the date and time published in e-procurement portal. The prices quoted by the bidders shall **include all the costs / risks what-so-ever and all the taxes, levies, duties** etc**.** of Government of Karnataka & Government of India, prevailing as on the date of NIT / enquiry and all other incidentals. Please furnish break up details of quoted prices. Please note that the vehicle has to be deployed for all the days in a month including all Sundays and general holidays and during emergency day and night. **Bids with unreasonable rates will be rejected.**

9. Validity:

The rates offered shall be valid for acceptance for a period of 90 days from the date of receipt of the offer.

10. Quantity:

The number of vehicles mentioned is tentative. It may vary as per the requirement. If additional vehicles are required during the period of contract, the agency has to provide the required number of vehicles at the rates accepted, according to the terms and conditions of the same contract. The work order will be issued for the required no of vehicles.

11. Payment:

Payment shall be made after submitting the bills along with Logbook/Trip sheet or as directed by BenSCL, after each calendar month and in case the vehicle is hired for a part of the month, pro-rata payment will be made.

12. Penalty:

The work assigned to the successful bidder shall be attended immediately without any delay in attending the work.

1) If there are three successive delays in reporting for duty / rotate or / noncompliance of regularities specified in the tender, will attract penalty equal to one day hire charges.
2) In the event of breakdown of the vehicle, the agency has to arrange a suitable alternative vehicle as the case may be. Failing which an amount equal to two times the quoted rate per day on pro rata basis will be deducted out of the bill amount or any amount available with BenSCL as a penalty.

13. Agreement:

An agreement shall be executed by the successful tenderer, after receipt of work order on a Pre-paid stamped duty paper worth of 0.01% of contract amount obtained from scheduled banks, having purchased only in Karnataka before starting the work. EMD will be forfeited if the supplier fails to execute agreement/supply the vehicle / perform the works after placing / Acceptance of work order. The cost of stamped date paper shall be paid by contractor.

14. Refund of EMD:

The EMD will be kept in the central pooling Account until the tender is awarded to the successful bidder. Based on the instructions of Tender Accepting Authority the EMD of the unsuccessful bidders will be refunded to the respective Bank a/c of the Bidder registered in the e-procurement system.

15. The Tender Earnest Money Deposit may be forfeited:

If a bidder

a. Withdraws his tender during the period of tender validity.
b. If successful bidder fails to sign the contract with in specified period after the date of tender awarding.

16. Terms and Conditions:

I. Bids with stipulations for settlement of dispute by reference to arbitration shall be rejected. The bids containing any conditions what so ever will be liable for rejection.

II. BenSCL reserves the right to verify any information / documents furnished by the bidders, should the circumstances so warrant in the overall interest of the office. All valid documents like RC Book, Tax card, Permit card, Comprehensive insurance documents, Emission test certificate, lease agreement entered with the owner of the vehicle etc. are to be furnished by the successful bidder at the time of entering into agreement with BenSCL.

III. Please note here after any changes in the schedule will not be published through newspaper and further changes will be updated only on e-portal.

IV. Monthly quoted rates shall be inclusive of GST and taxes.

V. The vehicle shall be made available on all the days including Sunday's and general holidays. During the period of contract should work for 10 hrs. During emergency period the vehicle should be available day and night.

VI. Non-deployment of vehicle on any day will be viewed seriously and considered as violation of contract.

VII. Vehicle should have valid registration with yellow number board and it should be covered under comprehensive Insurance throughout the contract period.

VIII. Message on a metallic board indicating 'VEHICLE ON HIRE TO BenSCL' or as suggested by BenSCL. Shall be displayed on the vehicle while on duty only.

IX. The successful tenderer has to provide the vehicles to BenSCL on hire basis along with a suitably qualified and experienced driver with a valid transport driving license and wear uniform of stipulated color while on duty. The BenSCL shall only pay the hire charges as agreed, and contractor has to bear all costs such as cost of HSD, Oil & Lubricants, repairs, replacement of spare parts, tyres, tubes, batteries, driver's wages / allowances, etc.

X. The service provider has to provide the vehicles to BenSCL on Sunday's and General holidays and a night during emergency if required without any additional charges.

XI. The agency has to provide uniform and mobile phone to the driver of each vehicle on duty for effective communication, and same mobile number will continue to exist with the vehicle throughout the contract period. The agency will bear the cost of the same. The agency shall be responsible for the disciplined and courteous rotate of the driver with the BenSCL officials.

XII. Agency / driver shall maintain the log book/trip sheet or as directed by BenSCL, issued by BenSCL and shall be got filled by the driver of the vehicle from the allottees and shall get the signature from the authorized officer every day. The completed log book/as directed by BenSCL has to be surrendered to the Chief Financial Officer of BenSCL.

XIII. The agency shall adhere to minimum wages act and other Government rules and statutory requirements in respect of the driver deputed with the vehicle.

XIV. If the agency fails to provide alternate vehicle during the break down of the vehicle the Office will hire a separate vehicle on its own at the cost and risk of the successful contractor.

XV. If the agency neglects to execute the contract work with due clearance and expedition or does not comply with the instruction given, the Office reserves the right to terminate the contract without giving any notice and FSD will be forfeited. Misbehaviors, rash and negligent driving by the drivers shall be viewed very seriously and the contract shall be terminated if the same is noticed.

XVI. The antecedents of the staff engaged by the agency for the work should be verified through local police or by any other Government Agencies and only suitable persons with clean record should be engaged. The agency shall be responsible for the good conduct of his staff while on duty as well as off duty in Company premises and the staff shall present themselves as responsible persons at all times.

XVII. The contract shall not grant any claims to the labour / driver engaged by the contractor for any appointment in BenSCL either during the current contract or at any future date.

XVIII. The hired vehicle shall be stationed / parked at a designated place, within the parking area. Any damage to the vehicle / driver will be at the cost / risk of the agency / owner. The contractor himself will be responsible for the safety, watch and ward of the vehicle, BenSCL will not take any responsibility for the same. The vehicles will be parked at the places as directed by the allotted divisions/offices or as directed by BenSCL.

XIX. BenSCL reserves the right to terminate the contract at any time during the period of contract if the performance of the agency is not satisfactory.

XX. The agency has to note that the vehicles provided will be under the overall control of BenSCL, Bengaluru BenSCL will deploy / re-deploy the vehicle to any division / works as per the requirement. BenSCL will inspect the condition of vehicles periodically, if required office may insist for substitute vehicle if the vehicle is not in good road worthy condition as per the provisions set out in the motor vehicle Act 1988 and driver should keep FC issued by competent authority or due to non-satisfactory performance.

XXI. Once the vehicles are reported to office, the vehicle drivers are bound to follow the instructions of the BenSCL. He has to take officials to the places with in Bengaluru city for official purposes as per the instructions given by the BenSCL during the office hours.

XXII. BenSCL shall not be liable for any action direct or indirect that may be instituted by anybody or body of persons against the vehicle in connection with the transportation of employees.

XXIII. The Agency will be solely liable for any claim arising out of Accidents, damages or loss caused during the agitation, strike, etc., during the operation of vehicle. The BenSCL shall not be liable for any claims arising out of use of vehicles. Besides all tortuous liability if any, shall be borne by the agency of the vehicles themselves.

XXIV. The agency shall comply all statutory acts, Labor laws/Regulations/Motor Vehicle Act etc.

XXV. In case, the vehicle is taken outside Bengaluru and halt at outstation, additional amount or driver Bata has to be borne by the agency itself. If needed the vehicle should be ready to travel the other parts of the state.

XXVI. No vehicle should be taken out outside without the pre-permissions of the concerned officer/Bidder must agree for the suggestions/orders of the Bengaluru Smart City Limited, which may be given often and often.

XXVII. The Bidders should upload all relevant document of the vehicle duly examined by the RTO.

XXVIII. In case if complaints are received by the concerned officer often and often about the performance the agreement will be canceled without giving any notice and the FSD will be forfeited and also steps will be taken to put in black list.

XXIX. In case if the officer who use the vehicle goes on leave the concerned driver provided by the bidder should attend the office and should perform his duty as per the instructions given by BenSCL or otherwise the rent of that day will be deducted from the bill.

XXX. Vehicles have to be at the disposal of the concerned official/officer well in advance, adhering to instructions issued from time to time by the officers/officials concerned who avail the vehicles.

XXXI. The drivers shall scrupulously follow instructions issued by the department. If and when the department finds deficiency with the driver (i.e., in his behavior, conduct etc) upon notice, the owner shall replace him with a substitute driver immediately. In such an event or any other event wherein, the owner is liable to replace such of those drivers and if the owner fails to replace such a driver within a period of 7 (Seven) days' notice, the vehicle provided with the driver on the hire shall be liable to be discontinued without prior notice.

XXXII. The vehicles offered on hire shall be covered under relevant insurance policy.

XXXIII. The department shall not be liable for any damages or losses caused to the cars hired and the driver, during the period of Agitations, Strikes, Accidents or any other reason.

XXXIV. It shall be the sole responsibility of the owner of the cars to meet or discharge any liability arising out of the violation of Traffic Rules and Regulations and Statutory Regulations and all such rules in force.

XXXV. It shall be the responsibility of the owner to produce at their own cost the drivers, cars both before the courts of law and before the police Authorities whenever required in case of accidents or any orders, contingencies or any orders or discretions of the Judicial or Executive Authorities or in any other incident as the case may be.

XXXVI. The owner shall deposit photocopies of the R.C.Book, Insurance Policy of the Car/ Cars in the vehicle under the custody of the driver of the vehicle while on duty.

XXXVII. The owner shall fully comply with the various relevant provisions of the Labour Laws, like Provident Fund, ESI, or any other laws relevant to the driver.

XXXVIII. On receipt of the order the agency shall execute an agreement on the stamp paper of Rs.400/- The Contract will be valid for one year.

XXXIX. If the vehicle has not been utilized by the officer for more than a week, the prorate amount will be deducted from the amount payable to the firm.

XL. Any suit or proceedings arising in any respect under this contract shall be subject to Jurisdiction in law of courts in Bengaluru only. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings even though part of the cause of action might arise within the jurisdiction of any such courts. The tenders with a stipulation for settlement of dispute by reference to arbitration will be rejected.

XLI. Any of the above terms and conditions specifically not commented on or not mentioned in the tender / price schedule, shall be construed as accepted by the agency and shall be considered for incorporating the same while processing the offers for ordering.

XLII. Office reserves the right to cancel the tender at any stage without assigning any reason.

XLIII. The Managing Director, BenSCL decision in respect of matters relating to this tender is final and will be binding on the agency.

XLIV. Senior Officer of the service provider should visit the office of the employer at least once a fortnight and check the working of their personnel and monitor their performance.

XLV. If drivers provided by the service provider are found to be indulging in any undesirable or unfair activities in the office premises, the service provider will solely be responsible for all the consequences, apart from, liberty of the office to lodge a complaint before appropriate authorities.

XLVI. Travel Agencies/bidders preferably shall be considered whose drivers and vehicles has parking/residence at Bengaluru.

DECLARATION

Declaration is to be given by the Bidder at the time of submission of the completed tender document

I / We have read the terms and conditions of the tender document carefully and diligently. I / We have submitted the tender having studied, understood and accepted the full implications of the agreement.
The requirement of the tender agreement stated above will be fulfilled by me / us to the satisfaction of the contract and authority.

Present address of the agency:
Permanent address of the agency:
Telephone/mobile no's of the agency:
Type and quantity of Vehicles quoted:
EMD amount Paid: Rs.

Name of the contractor: ……
Signature: …….

Note: This declaration shall be typed on A4 size paper with all details signed and scanned copy is to be uploaded in e-portal.

FORM II
MEMORANDUM

Name of work: **"PROVIDING SIX A.C VEHICLES ALONG WITH DRIVER ON HIRE BASIS FOR 12 MONTHS TO BENGALURU SMART CITY LIMITED OFFICIALS"**

I / We remitted Rs……. Vide TRANSACTION No. _____ dt_____ Bank_____ towards Earnest Money through e-portal. The

Earnest money bears no interest.

Should my/our tender be accepted I/We agree to pay 5% of the contract value **security deposit** for the due fulfilment of the contract at the time of executing agreement in the form of Bank Guarantee/ FDR / DD for full period.

If this tender be accepted, I / We agree to abide by and fulfil all the terms and provisions of the said conditions of contract annexed or in default thereof forfeit and pay to the Office the sum of money mentioned in the said condition without prejudice to any other right of the Office.

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully read the instructions and I / We have made examination of contract documents and locations where such work is to be done.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the Office based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said contract, agreements, stipulations, restrictions and conditions.

If upon written information to me / us by the Managing Director or an officer authorized by him I / We fail to attend the office on the date there in fixed and if upon intimation being given to me/us by the Managing Director or an officer authorized of the acceptance of the tender or fail to enter into agreement as defined in the tender notice, then I / We agree to the forfeiture of the Earnest Money.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or left at my/our address given.

I/we fully understand the terms and agreements of the contract to be entered into between me/us and the Office and the written agreement shall be foundation of the right of both the parties and the contract shall not be deemed to be complete until an agreement has been signed by me / us and authorized by the proper office authorized to enter into contract by the Office.

Date……this day of..... 2023.

Witness …… **Contractor** ……

GST DECLARATION

To:

The Chief Financial Officer,
Bengaluru Smart City Ltd
Bengaluru

From: Bidders name and Address

Name of work: "PROVIDING SIX A.C VEHICLES ALONG WITH DRIVER ON HIRE BASIS FOR 12 MONTHS TO BENGALURU SMART CITY LIMITED OFFICIALS"

Declaration of Method of Payment of GST.

1. We are constituted as:
   a. Proprietary concern
   b. Hindu Undivided Family
   c. Partnership firm
   d. Private / Public limited Company
   e. Co-operative Society/Society
2. The prices quoted are Inclusive of GST.

   OR

   The service provided or to be provided by us are not liable to GST (Give reasons for non-taxability. Separate sheet may be added.)

3. We are not liable to pay GST as the total value of taxable service for the year 2022-23 is not expected to exceed Rs.20 lakhs.

   OR

   We are registered as a GST Assessed. Our GST registration number is ----------

4. We are paying GST under one of the following schemes:
   a. Paying GST on the gross amount of the contract after deducting the Actual value of goods transferred in execution of works contract, and the GST payable thereon.
   b. Paying GST on 40% of the total value charged on execution of "original works"
   c. For maintenance, repair, restoration, recondition etc of goods, we are paying GST on 70% of the total value charged for the works contract.
   d. For maintenance and repair not covered by 4© above and finishing services such as glazing, plastering, floor and wall tiling, installation of electrical fittings of an immovable.

   (**Note: Bidder to strike out whichever is inapplicable).**

Dated:

Tenderer's
Sign & seal

(This should be neatly typed in the letter head of bidder and after filling up the details and striking out the not applicable points and signing the same, scanned copy should be uploaded in the technical bid).

Bid should contain the following documents:

a) The declaration by the bidder that none of his contracts have been Terminated/foreclosed on account of his default in BenSCL or elsewhere during last five years.

b) SCANNED COPIES OF THE FOLLOWING: (Also see Annexure-1**)**

1) Income tax returns
2) PAN card
3) GST registration certificate.
4) RTO registration

2) Under taking from the owner of the vehicle that he will let out the vehicle to the agency till the end of the contract period or lease agreement for one years with the owner of the vehicle.

c) Documentary evidence for as per requirements.

Financial bid

Price schedule for cars (Annexure 2)

ANNEXURE-1

Technical Bid

Technical bid details		
Sl no	**Details to be furnished**	**Documents to be submitted by the agency**
1	**Details of the bidder**	a. Name
		b. Phone and fax Number (Officer)
		c. e-mail ID
		d. Local address for communication with proof
		e. Passport size Photograph
		f. Driving license
2	**Registration certificate**	a. RTO registration
		b. Registration certificate of the travel agency
		c. PAN card registration
		d. GST registration
3	**Turnover details**	a. Balance sheet and IT returns statements from 2019-20, 2020-21, 2021-2022 and or 2022-2023 (Provisional))
4	**Vehicle details**	a. Number of vehicles owned.
		b. Number of vehicles taken on lease.
		c. Total number of vehicle available at his disposal.
		d. RC copy
		e. vehicle insurance as on date
		f. RC Book & FC copy
		g. Vehicle Permit copy

ANNEXURE-2

PRICE SCHEDULE FOR Innova Crysta CARS

Place of work / duty.	BENGALURU SMART CITY LIMITED, BENGALURU AND OUT-STATION
Model **(**must be registered on or after)	
Normal Duty hours per day	**10 Hrs.**
Type / variant of vehicle offered by the agency	**Type/Variant of Vehicle……..**

ANNEXURE-3

PRICE SCHEDULE FOR Etios CARS

Place of work / duty.	BENGALURU SMART CITY LIMITED, BENGALURU AND OUT-STATION
Model **(**must be registered on or after)	
Normal Duty hours per day	**10 Hrs.**
Type / variant of vehicle offered by the agency	**Type/Variant of Vehicle……..**

A/C CARS

Sl no	Four-Wheeler A/C cars	Rs. In Figures	Rs. In Words
1.	a. Hire charges per vehicle per month for running 2500 Kms or 300 Hours per month (including Sunday's and holiday's). Including driver salary, PF, IT, road tax, comprehensive insurance, registration, FC, spare, repair / maintenance cost and any other statutory & other charges.	Quote Rate Through e-Portal only	Quote Rate Through e-Portal only
2	b. Rate of hire charges per Kms beyond 2500 Kms per month	Fixed to Rs. 12.00 per Km	Fixed to Twelve Rupees per Km

3	c. Rate per hour after 300 Hours per month.	Fixed to Rs. 150 per hour	Fixed to One Hundred And fifty Rupees per hour
NOTE:			
For the purpose of evaluation, the rate quoted for Sl no 1(a) items will only be considered for the selection of the lowest bid of the respective vehicles.			

Seal/ Signature of the supplier

Name of Work: "Providing Six A.C vehicles (3 Nos of Toyota Innova & 3 Nos. of Toyota Etios cars) along with driver on hire basis for 12 months to Bengaluru Smart City Limited Officials"					
Bill of Quantity					
Sl. No	**Description**	**Unit**	**Total QTY (In Months)**	**Rate (In Rs) Per Month/Vehicle plus applicable GST**	**Amount (In Rs) plus applicable GST**
1	Hiring of 3 No of Toyota Innova Crysta Including Driver, fuel charges and Maintenance (Per 2500 Km /Month)	Nos	36	73000.00	26,28,000.00
2	Hiring of 3 No of Toyota Etios car Including Driver, fuel charges and Maintenance (Per 2500 Km /Month)	Nos	36	40000.00	14,40,000.00
	Total Amount (in Rs.) (Exclusive of GST and Taxes)				**40,68,000.00**
	In Words: Forty Lakhs Sixty Eight Thousand Only				

Contractor

Chief Financial Officer
Bengaluru Smart City Limited